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Eighth United Nations Conference on the Standardization of Geographical Names
Berlin, 27 August-5 September 2002
Item 3 (b) of the provisional agenda*
Organizational matters: adoption of the agenda

Provisional agenda

1. Opening of the Conference.
2. Election of the President of the Conference.
3. Organizational matters:
   (a) Adoption of the rules of procedure;
   (b) Adoption of the agenda;
   (c) Election of officers other than the President;
   (d) Organization of work;
   (e) Credentials of representatives to the Conference.
4. Reports by Governments on the situation in their countries and on the progress made in the standardization of geographical names since the Seventh Conference.
5. Reports by divisions of the Group of Experts on Geographical Names on the situation in their divisions and on the progress made in the standardization of geographical names since the Seventh Conference.
6. Meetings and conferences:
   (a) United Nations Group of Experts on Geographical Names;
   (b) Divisional and interdivisional meetings and programmes;
   (c) National names meetings, conferences and symposia;
   (d) International names meetings, conferences and symposia.

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7. Measures taken and proposed to implement United Nations resolutions on the standardization of geographical names.

8. Economic and social benefits of the national and international standardization of geographical names.

9. National standardization:

   (a) Field collection of names;

   (b) Office treatment of names;

   (c) Treatment of names in multilingual areas;

   (d) Administrative structure of national names authorities;

   (e) Toponymic guidelines for map editors and other editors.

10. Exonyms.

11. Reports on programmes to assist with pronunciation of names.

12. Toponymic data files:

   (a) Data collection procedures;

   (b) Data elements required;

   (c) Toponymic data transfer standards and formats;

   (d) Automated data-processing (ADP) systems;

   (e) Compatibility and structure of systems;

   (f) National gazetteers;

   (g) Other publications.

13. Toponymic web sites.

14. Terminology in the standardization of geographical names.

15. Features beyond a single sovereignty:

   (a) Policies, procedures and cooperative arrangements;

   (b) Features common to two or more nations.

16. Writing systems:

   (a) Romanization;

   (b) Conversion into non-Roman writing systems;

   (c) Writing of names in unwritten languages.

17. Toponymic education and practice and international cooperation:

   (a) Existing education and practice;

   (b) Training courses in toponymy;

   (c) Exchange of advice and information;

   (d) Exchange of personnel;

(e) Technical assistance;

(f) Cooperation with national organizations;

(g) Cooperation with international organizations;

(h) Cooperation with public information media.

18. Country names.

19. Arrangements for the Ninth Conference.

20. Adoption of the report of the Conference.

21. Adoption of resolutions drafted during the Conference.

22. Closing of the Conference.